



Actions Hazards Incidents Safety Plan Audit



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Logout

Safety Plan Summary: 12225-Guided walks Mahia Peninsula

General Details

Project/Program Name Guided walks Mahia Peninsula
Reporting Line Operations : Ops Lower NI : East Coast
Site Private Land
Location Mahia Peninsula
Person Responsible Mal Smith
Other Person Responsible Nic Caviale-Delzescaux
Start Date 29 Dec 15
Review Date 22 Jan 16

Actions Required

Notes & Document Links

Hazard/Risk Register

Work Description

Guided day walks for public or invited people to Highlight work carried out in the Whangawehi Catchment

Safety Requirements

General Comments on Safety Plan

Each trip the leader will prepare an information sheet detailing specifics of trip including who, where, when, contact details of leaders, time schedule, transport arrangements, hazards specific to the site, toilet arrangements, what to bring, safety equipment taken, cancellation plan. This will be used in conjunction with this safety plan. Participants will be requested to provide relevant medical information and required to carry individual medication if required. A briefing for all participants will be carried out prior to departure including the back up person.

Emergency Plan

First aid kits carried to deal with minor injuries.
Cell phones and/or hand held radios carried to alert emergency services if required.
Back up/ Standby person with cell phone and radio organised and communications tested before departure.

Emergency Contacts

Police/Ambulance 111
Channel 4 Te Kapu to standby person.

WorkSafe Notifiable Work

Work Permit Required

Last Updated

Mal Smith on 17 Dec 15 16:11

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Hazards Identified

ID	Hazard Title	Significant	Controls	Work Permit	Residual Risk Rating	Local Controls		Delete
458	Guided Walks, Tramps and Outdoor Activities	Yes	Minimum two guides per party. One must be a first aider and experienced on any tracks being undertaken. Record names of participants before departure. Ensure child:adult ratio of 6:1 is observed. Ensure hand-held DOC radio is carried along with PLB.	<input type="checkbox"/>	3. Medium	Check participants for medical conditions that might be a problem on the walk. Check equipment, clothing footwear food and drink before leaving.		<input type="checkbox"/>
476	Hunters in the vicinity	Yes	Timing and location of fieldwork should be programmed to avoid high risk areas and times where possible.	<input type="checkbox"/>	3. Medium	Check with all landowners beforehand if any activities going on. Warn participants that there may be traps and bait stations en route. They will be obvious. Treat them as active and keep clear.		<input type="checkbox"/>
480	Wasp, bee, insect stings	Yes	Identify areas of possible wasp activity. Identify allergies within team members	<input type="checkbox"/>	3. Medium	This area can be a high risk wasp area. Any staff or visitors must have appropriate medication for allergic reactions Groups leader to be aware of allergies Insect repellent provided.		<input type="checkbox"/>
548	Adverse Weather (Sun, Heat)	Yes	Staff are aware of environment and educated on the effects of UV exposure. Work is planned to avoid exposure	<input type="checkbox"/>	2. Low	Wear appropriate clothing for activity. Carry spare clothing in case of weather change. Sunscreen to be taken Keep hydrated with plenty of water.		<input type="checkbox"/>
563	Travelling, Land	Yes	Ensure all staff have available survival equipment (e.g. PLB, radio, satellite phone, survival blanket, GPS, map, compass, lighter etc). Notify intentions, arrange schedule times prior to departure. Check short and long range weather forecasts Check medical conditions.	<input type="checkbox"/>	3. Medium	Tracks can be uneven. On farmland pugging and animal tracks can make the ground uneven. Beware of sharp wire and electric fences. After rain the ground can be slippery. Beware of roots when walking through forested areas.		<input type="checkbox"/>
947	4WD Use	Yes	Ensure vehicle is registered for towing weight and correct label is displayed. Appropriate vehicle recovery kit should be carried. Ensure tow hook for vehicle recovery is appropriately rated (>7000kg). Where vehicle is being used in an emergency vehicles will have CIMS and effective communications in place.	<input type="checkbox"/>	4. High	Forestry or farm tracks provide access to majority of walking route. In case of need to rescue someone the rescue vehicle should have a suitable driver with maps for the area detailing where tracks are. Don't use tracks if weather is marginal.		<input type="checkbox"/>
1147	Adverse weather (rain, cold, storm)	Yes		<input type="checkbox"/>	3. Medium	Activities will be cancelled if weather is unsuitable or adverse conditions are predicted.		<input type="checkbox"/>